

**Peak District National Park Authority**

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Aldern House, Baslow Road, Bakewell, Derbyshire. DE45 1AE



Our Ref: A.1142/2722

Date: 4 November 2021



**NOTICE OF MEETING**

Meeting: **National Park Authority**

Date: **Friday 12 November 2021**

Time: **10.00 am**

Venue: **The Octagon, Pavilion Gardens, St John's Road, Buxton, Derbyshire, SK17 6BE**

**(Venue location plan attached.)**

SARAH FOWLER  
CHIEF EXECUTIVE



**Link to meeting papers:**

<https://democracy.peakdistrict.gov.uk/ieListDocuments.aspx?CId=129&MId=2718&Ver=4>

## AGENDA

### Venue Location Plan - Octagon Hall, Buxton

1. **Roll Call of Members Present, Apologies for Absence and Members' Declarations of Interest** 5 mins
2. **Minutes of previous meeting on 3rd September 2021** (*Pages 9 - 12*) 5 mins
3. **Urgent Business**
4. **Public Participation**  
To note any questions or to receive any statements, representations, deputations and petitions which relate to the published reports on Part A of the Agenda.

### FOR INFORMATION

5. **Authority Chair's Report** 5 mins
6. **Chief Executive's Report (SLF)** (*Pages 13 - 20*) 5 mins  
Appendix 1

### FOR DECISION

7. **Brosterfield - Report on the Gateway Review undertaken on 1st November 2021 (CBM)** (*Pages 21 - 64*) 45 mins  
Appendix 1  
  
Appendix 2  
  
Appendix 3  
  
Appendix 4
8. **External Audit 2020/21 Annual Report** (*Pages 65 - 100*) 20 mins  
Appendix 1
9. **Statement of Accounts 2020/21 (JW)** (*Pages 101 - 172*) 20 mins  
Appendix 1  
  
Appendix 2  
  
Appendix 3
10. **2020/21 Annual Governance Statement (AMC)** (*Pages 173 - 186*) 10 mins  
Appendix 1
11. **Arrangements for Appointment of External Auditor (JW)** (*Pages 187 - 190*) 10 mins

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|-----|--|---------|
| 12. | <b>2021-2022 Reserve Allocations (JW)</b> <i>(Pages 191 - 194)</i>   | 10 mins |
| 13. | <b>Peak District National Park Foundation Grant Agreement and MOU 1 Year Extension (SS)</b> <i>(Pages 195 - 218)</i><br>Appendix 1<br><br>Appendix 2 | 20 mins |
| 14. | <b>Annual Report on Member Learning and Development (JC/RC)</b> <i>(Pages 219 - 236)</i><br>Appendix 1<br><br>Appendix 2                             | 10 mins |

#### **FOR DISCUSSION**

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|-----|--|---------|
| 15. | <b>2021/22 Quarter 2 Corporate Performance Report (A91941/HW)</b> <i>(Pages 237 - 296)</i><br>Appendix 1<br><br>Appendix 2<br><br>Appendix 3 | 30 mins |
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#### **FOR INFORMATION**

- |     |   |        |
|-----|---|--------|
| 16. | <b>Outside Bodies Reports - None Received</b>   | 5 mins |
| 17. | <b>Exempt Information S100(A) Local Government Act 1972<br/>RESOLVED:</b><br><br><b>That the public be excluded from the meeting during consideration of agenda item 18 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, paragraph 3 'information relating to the financial or business affairs of any particular person (including the Authority holding that information).</b> |        |
| 18. | <b>Exempt Minutes of the Meeting held on 3rd September 2021</b> <i>(Pages 297 - 298)</i>  | 5 mins |

#### **Duration of Meeting**

In the event of not completing its business within 3 hours of the start of the meeting, in accordance with the Authority's Standing Orders, the Authority will decide whether or not to continue the meeting. If the Authority decides not to continue the meeting it will be adjourned and the remaining business considered at the next scheduled meeting.

If the Authority has not completed its business by 1.00pm and decides to continue the meeting the Chair will exercise discretion to adjourn the meeting at a suitable point for a 30 minute lunch break after which the committee will re-convene.

## **ACCESS TO INFORMATION - LOCAL GOVERNMENT ACT 1972 (as amended)**

### **Agendas and reports**

Copies of the Agenda and Part A reports are available for members of the public before and during the meeting. These are also available on the website <http://democracy.peakdistrict.gov.uk>

### **Background Papers**

The Local Government Act 1972 requires that the Authority shall list any unpublished Background Papers necessarily used in the preparation of the Reports. The Background Papers referred to in each report, PART A, excluding those papers that contain Exempt or Confidential Information, PART B, can be inspected on the Authority's website.

### **Public Participation and Other Representations from third parties**

In response to the Coronavirus (Covid -19) emergency our head office at Aldern House in Bakewell has been closed. However as the Coronavirus restrictions ease the Authority is preparing to return to physical meetings but within current social distancing guidance. Therefore meetings of the Authority and its Committees may take place at venues other than its offices at Aldern House, Bakewell. Public participation is available and anyone wishing to participate at the meeting under the Authority's Public Participation Scheme is required to give notice to the Head of Law to be received not later than 12.00 noon on the Wednesday preceding the Friday meeting. The Scheme is available on the website <http://www.peakdistrict.gov.uk/looking-after/about-us/have-your-say> or on request from the Democratic and Legal Support Team 01629 816352, email address: [democraticandlegalsupport@peakdistrict.gov.uk](mailto:democraticandlegalsupport@peakdistrict.gov.uk).

### **Written Representations**

Other written representations on items on the agenda, except those from formal consultees, will not be reported to the meeting if received after 12noon on the Wednesday preceding the Friday meeting.

### **Recording of Meetings**

In accordance with the Local Audit and Accountability Act 2014 members of the public may record and report on our open meetings using sound, video, film, photograph or any other means this includes blogging or tweeting, posts on social media sites or publishing on video sharing sites. If you intend to record or report on one of our meetings you are asked to contact the Democratic and Legal Support Team in advance of the meeting so we can make sure it will not disrupt the meeting and is carried out in accordance with any published protocols and guidance.

The Authority uses an audio sound system to make it easier to hear public speakers and discussions during the meeting and to make a digital sound recording available after the meeting. From 3 February 2017 the recordings will be retained for three years after the date of the meeting. During the period May 2020 to April 2021, due to the Covid-19 pandemic situation, Authority meetings were broadcast via Youtube and these meetings are also retained for three years after the date of the meeting.

### **General Information for Members of the Public Attending Meetings**

In response to the Coronavirus (Covid-19) emergency our head office at Aldern House in Bakewell has been closed. The Authority is now preparing to return to physical meetings but within current social distancing guidance. Therefore meetings of the Authority and its Committees may take place at venues other than its offices at Aldern House, Bakewell. Also due to current social distancing guidelines there may be limited spaces available for the public at meetings and priority will be given to those who are participating in the meeting. It is intended that the meetings will be audio broadcast and available live on the Authority's website.

This meeting will take place at the The Octagon, Pavilion Gardens, St John's Road, Buxton, Derbyshire, SK17 6BE. Information on Public transport from surrounding areas can be obtained from Traveline on 0871 200 2233 or on the Traveline website at [www.travelineeastmidlands.co.uk](http://www.travelineeastmidlands.co.uk)

Please note there is no refreshment provision available.

**To: Members of National Park Authority:**

Chair: Cllr A McCloy  
Deputy Chair: Mr J W Berresford

Cllr P Brady	Cllr W Armitage
Cllr C Farrell	Cllr D Chapman
Cllr C Greaves	Cllr C Furness
Prof J Haddock-Fraser	Cllr A Gregory
Ms A Harling	Mr Z Hamid
Cllr Mrs G Heath	Cllr A Hart
Cllr I Huddleston	Mr R Helliwell
Cllr D Murphy	Cllr C McLaren
Cllr V Priestley	Cllr Mrs K Potter
Cllr S. Saeed	Cllr K Richardson
Mr K Smith	Miss L Slack
Cllr D Taylor	Cllr P Tapping
Cllr J Wharmby	Mrs C Waller
Cllr B Woods	Ms Y Witter

Constituent Authorities  
Secretary of State for the Environment  
Natural England